# **Process Flow for Verification Visit**

#### RECEIVED GRANT APPROVAL

Once Verification Officer obtain a list of approved Grants, Verification Officer (VO) will be assigning for verification.

### **VERIFICATION**

Officer will:

- Snap a pictures training activities.
- Verify the participants attendance.
- Conduct interview session participants.



**ONLINE VERIFICATION** 

For Remote Online Training (ROT) or E-Learning. VO will request the link for verification.

#### PHYSICAL VERIFICATION

For Face to Face (F2F) Training. No appointment will be made. VO will visit the location of the training made.

## **DECISION**



## **HOLD** action for non-compliance

If VO found the training not follow the grants approval, Approved Grants will be HOLD / Open Inquiry to TP / Employer. VO will be report to Claim Unit on the verification finding.

## **Verification Comply**





